

Privacy and Cookie Policy

B&B Specialties Inc. Online Privacy Notice

B&B Specialties Inc. and its affiliates (collectively referred to as “B&B Specialties”, “we”, and “us”) take data protection and privacy responsibilities seriously. This Online Privacy Notice applies to bbspecialties.com and other external B&B Specialties websites that link to this Notice (the "Sites"). This Notice describes the types of personal information we collect on the Sites, how we use the information, with whom we share it, and the choices available to users regarding our use of their personal information. We also describe the measures we take to protect the security of personal information and how users can contact us about our privacy practices. Certain Sites may provide additional detail about privacy practices specific to those Sites.

When We Collect Information

We collect personal information about you if you visit one of our facilities, request access to our network and/or computing assets, apply for a job with us, or have a type of business relationship with us. Information may be collected in the following ways:

- By recording details you provide (communications through emails, calls, or our websites);
- By visiting one of our facilities;
- By engaging in a consulting, customer, vendor, or other business agreement with us.

Information We Collect

The types of personal information we collect may include:

- Contact Information: Name, postal address, telephone number, and email address.
- Visitor Information: Full name, home address, email address, personal telephone number, company name, business contact information, citizenship/U.S. person status, government ID number, security clearance information, date of birth, passport number, and/or photograph.
- Employment/Consultant Information: Name, title, division, personal and business address, phone number, fax number, email address, tax forms (e.g., W-9 or W-8BEN), work history, banking information for invoicing, and business references.
- Login Credentials: IP address of the computer/device used to access our network, approximate location, and information about your device and browser.

- Other Personal Information: Social Security numbers, diversity-related information (e.g., ethnicity), federal tax ID number, disability status, court history, résumé, salary history, and security clearance.

Information We Collect by Cookies and Other Technologies

When you use our Sites, we may collect certain information through cookies, web server logs, web beacons, and JavaScript. Please review our Cookie Policy for more information on how we collect and use this data.

Legal Basis for Using Your Personal Data

We will only collect, use, and share your personal data where we have an appropriate legal basis to do so, such as:

- Consent: When you provide your consent for us to use your personal data.
- Legitimate Interest: For instance, communicating with you for our legitimate business interests.
- Contractual Necessity: If the processing of your data is necessary to perform a contract (e.g., vendor agreements).
- Legal Obligation: If processing is necessary to comply with legal or regulatory obligations.

If you'd like more information on the legal basis for processing your data, please contact us Info@BBSpecialties.com

How We Use the Information We Collect

We may use the information we collect to:

- Provide products and services;
- Send promotional materials or other communications;
- Communicate with you regarding special events, programs, or offers;
- Respond to inquiries;
- Process job applications;
- Evaluate potential suppliers or subcontractors;
- Manage our business, enhance services, and perform internal functions (e.g., auditing);

- Protect against cybersecurity threats and prevent fraud or other unlawful activities;
- Comply with legal obligations and enforce our policies.

Information We Share

We do not sell or otherwise disclose personal information except as described in this Notice. We may share your information:

- **Within B&B Specialties:** When necessary for managing our business.
- **With Third Parties:** Who help manage our IT services, process payments, or deliver products. These third parties are bound by confidentiality agreements.
- **With Regulators:** To comply with legal obligations and requests from law enforcement or other government agencies.
- **In the Event of a Business Sale:** If B&B Specialties sells or transfers part of its business, we may disclose information to potential or actual buyers.

Your Rights and Choices

You have certain rights regarding your personal data, including:

- **Right to Access:** You can request access to the personal data we hold about you.
- **Right to Rectify or Erase Data:** You can request that we correct inaccurate data or erase your data under certain conditions.
- **Right to Restrict Processing:** You can ask us to restrict the processing of your data.
- **Right to Object:** You can object to the processing of your data for legitimate interests.
- **Right to Transfer Data:** You can request that your data be transferred to you or another party.
- **Right to Lodge Complaints:** You can lodge a complaint with your local data protection authority.

To exercise these rights, please contact us at [Insert B&B Contact Email].

How We Protect Personal Information

We maintain appropriate security measures to protect against unauthorized access, alteration, or loss of personal information. Please take steps to secure your own devices and user IDs/passwords.

Storing Your Personal Data

We will store your data for as long as necessary for the purposes it was collected or as required by law. In some cases, data may be stored for longer periods for legal, tax, or regulatory reasons.

Links to Other Websites

Our Sites may contain links to other websites for convenience. These websites operate independently, and we are not responsible for their content or privacy practices.

Updates to Our Privacy Policy

This Privacy Policy may be updated periodically. We will post the updated version on our Sites and indicate the latest revision date.

How to Contact Us

If you have any questions or concerns about this Privacy Policy, or if you would like to update your information, please contact us at:

B&B Specialties Inc.

ATTN: Privacy Office
4321 E. La Palma Ave.

Anaheim, CA 92807

Info@BBSpecialties.com

1-714-985-3000